



Thank you for choosing the Phoenix Bus to transport your child. We are committed to providing you with the best quality service. Please take a few moments to fill out the Request for Service form and return it to the office with your first and last month's payment. Please keep in mind that we cannot reimburse you for any missed days.

Please review and sign the policies and the liability waiver and return these with your Request for Service.

Yours truly,

Lori Priolo
Principal
Phoenix Montessori School



Liability Waiver

I, _____, parent or guardian of _____ give my permission to Phoenix Bus Service to transport the above child/ren on board the school purpose vehicle according to the Request for Busing provided to the school.

I will bring my child to the bus at pick up and will be there to meet my child at drop off. If I cannot be there I will send another person to take responsibility for the child. No child will be dropped off without an adult available to take responsibility. Please provide below a list of the people with their cell numbers allowed to take your child off the bus. Please remind these people that they will be required to show photo ID.

Signature _____ **Date** _____



POLICIES AND PROCEDURES

Upon acceptance of this contract, Phoenix Bus Service agrees to provide transportation for _____ to and/or from the designated locations on the dates of service as per the Request for Busing.

Pick-up/drop-off

In order to maintain a schedule, it is very important that your child be ready to board the bus at the appointed time. There may be a ten minute leeway (earlier or later) depending on road conditions.

Cancellations/Changes

You must give the school at least 1 month's notice if you wish to cancel the bus service. If your child is sick and will be staying home please call the driver's cell number by 7 am. If at all possible call the school the day before. If your pick up or drop off location needs to change for some reason, please provide the school notice of this in writing at least 2 full business days ahead of the change.

Safety Rules for your Child

- Seat belt must be worn at all times.
- Remain seated until the van comes to a complete stop and the driver has given permission to leave the vehicle.
- Show respect to the driver and follow instructions.
- Respect other passengers, be courteous.
- No eating or drinking in the vehicle.

Phoenix Montessori School reserves the right to cancel this agreement without reimbursement of funds, if disciplinary issues are not resolved.

Bring a Buddy Program

If your child wishes to bring a friend home for a play date, this can be arranged through the office, if seats are available. A liability waiver must be signed by the other child's parents and a fee of \$15 is payable.

I agree to accept and abide by the Policies and Procedures of the Phoenix Bus Service.

Parent/Guardian Signature

Date

Parent/Guardian Name

REQUEST FOR SERVICE

CHILD'S NAME

BIRTHDATE

HEIGHT AND WEIGHT OF CHILD

MOTHER'S NAME

FATHER'S/OTHER PARENT'S NAME

MOTHER'S CELL

FATHER'S CELL

HOME PHONE NUMBER

EMAIL

ADDRESS

EMERGENCY CONTACT (NOT THE PARENTS)

PICK UP MON. TUES. WED. THURS. FRI.

PICK UP TIME

PICK UP LOCATION IF DIFFERENT FROM ABOVE

DROP OFF MON. TUES. WED. THURS. FRI.

DROP OFF TIME

DROP OFF LOCATION IF DIFFERENT FROM ABOVE

